



Archery Nova Scotia

Sport Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, NS, B3J 1G6

www.archeryns.ca/
www.sportnovascotia.com/main.htm

ANS Board of Directors Meeting Minutes

February 21st, 2019 | 7pm

Conference Call

Attendance: Emily Nickerson, Melanie Lefler, Gary Oickle, Ken Saulnier, Dean Dort, Paul Stinson

Regrets: Jason March

Quorum reached at 7:44pm. Melanie Lefler calls meeting to order.

1. Approval of Previous Minutes
 - Melanie makes motion to approve January 24th, 2019 minutes.
First: Gary Oickle
Second: Ken Saulnier
2. Coaching Course Update
 - Melanie Lefler states that Archery Canada is revamping their coaching program. This revamp aligns with Archery Nova Scotia's coaching development outcomes.
 - Ken Saulnier to clean up the coaching locker to create list of coaches that are able become certified.
 - Ken to choose date to host Judging Course. Ken indicates that any free Saturday in March or April would suffice.
3. Canada Games Expense Forms
 - Melanie Lefler to update expense forms for Canada Games and Try-It Events.
4. Review of February 15th Outcome Submission
 - Melanie Lefler indicates that Archery Nova Scotia's outcomes for 2019/2020 have been submitted to Sport Nova Scotia after the Board approved them on February 14th, 2019. Outcomes are based on the results from the Sport Development Tool and gaps indicated from the tool.

- Melanie L to send the Board the link to Archery Nova Scotia's Google Drive if anyone is interested in reviewing information.
5. February 28th Deadline
- Sport Nova Scotia requests annual criteria to be submitted in order to remain eligible. Emily Nickerson has uploaded some of the required documentation; remaining documents that need to be uploaded are proof of insurance certificates, 2018/19 Provincials held and financial statements before February 28th deadline.
6. New Archery Canada Policies
- Melanie Lefler indicated that Archery Canada is changing policies across the board. Melanie L has send out updated policies to potentially be adopted by ANS.
 - Policies to utilize such as screening policy, concussion protocol, risk policy, etc.
7. PSO Funding Projects (Atlantics and Coaching Symposium)
- Melanie Lefler indicated that there is PSO Project funding available to host a coaching symposium as it aligns with our outcomes.
 - Sport Hosting funds are also available for hosting Atlantics. Melanie L to reach out to Brendon Smithson to apply.
 - New PSO Project funding process is in effect beginning April 1st, 2019.
8. Atlantics Medals (Final Quote)
- Melanie Lefler indicates that the cheapest quote for Atlantics medals is \$5.49 plus tax per medal (includes ribbon) for a minimum of 100 medals from Nova Trophy.
 - Paul Stinson motions to approve purchasing medals at given quote.
First: Melanie Lefler
Second: Ken Saulnier
9. Archery Canada Representative
- Melanie Lefler notes that she has reached out to the Archery Canada Representative candidate the Board voted on from the January 24th meeting. Said candidate, Patricia Ellis, has since accepted this position and will be Archery Nova Scotia's representative for correspondence with Archery Canada.
 - Patricia E will now sit in on membership meetings for Archery Canada.
10. PSO Administrative Coordinator Interview
- Melanie Lefler indicates that ANS' PSO Administrative Coordinator interview is scheduled for next Tuesday, February 26th at 4pm. Invitation was extended to the Board if they have interest in attending alongside Melanie L and Emily N.

11. Meeting Updates/Overviews

- Outcomes Meeting
 - o Melanie Lefler and Gary Oickle attended a meeting with Brendon Smithson and Emily N to discuss Archery Nova Scotia's outcomes.
- PSO Projects Webinar
 - o Sport Nova Scotia hosted a webinar last Tuesday to discuss the new PSO Project funding process; Emily N and Melanie L attended via Go-To Meeting and conference call.
 - o Emily N indicates that a recording of the webinar will be distributed sometime next week for those who missed it.
- 3D Committee
 - o Dean Dort provides brief summary of Archery Canada 3D Committee meeting; touched on the potential of aligning rules with World Archery rules, but some members are hesitant to agree to this change.

12. New Business

- Don Lohnes has been nominated for his volunteerism with NASP and ANS. Melanie L to write up a letter of recommendation from ANS. Melanie L mentions to let her know if anyone wants to include anything on behalf of the Board in this letter.
- Sponsor shoot schedule cards; Emily N has been working with the Sport Nova Scotia print shop to convert previous shoot cards from a PDF to an editable version to include 2019 shoot dates to print and send to sponsors.
- The Safe Sport Summit will occur on March 27th, 2019. Emily N to distribute details to the Board once they are finalized.
- Paul Stinson mentions that the Beginner Guide to Archery is not posted on the new website. Emily N to post guide on new website.

Next meeting is scheduled for Thursday, March 21st at 7pm.

Melanie Lefler adjourns meeting at 8:26pm.