



## *Archery Nova Scotia*

*Sport Nova Scotia  
5516 Spring Garden Road, 4th Floor  
Halifax, NS, B3J 1G6*

*www.aans.ca/  
www.sportnovascotia.com/main.htm*

### **ANS Board of Directors Meeting Minutes**

November 28<sup>th</sup>, 2018 | 9:30pm

Conference Call

**Attendance:** Gary Oickle, Melanie Lefler, Emily Nickerson, Dean Dort, Ken Saulnier, Paul Stinson, Jason March

**Regrets:** None

### **Call to Order: 9:32pm**

- Melanie Lefler makes motion to approve agenda.  
First: Ken Saulnier  
Second: Paul Stinson
- 1. Storage Locker Update
  - Melanie Lefler sent Gary Oickle measurements for the storage locker and the file cabinet. Melanie L had tour of the storage unit facility and provides an update on where the storage locker is located.
- 2. Canada Games Team Selection
  - Melanie Lefler notes that she had an individual inquire regarding the appeal. Said individual wanted to be assured this situation will not happen again. ANS is working so this situation is not repeated.
  - - The appeal process has concluded and the Canada Games athlete selection for Team Nova Scotia has been finalized.
  - - Discussion around criteria and how there is expected to be a certain level of commitment from the athletes to shoot at this level. Criteria need to be adjusted so that archers can meet it for future team selection.
- 3. Website
  - PSO Project grant for the ANS Website upgrade was allocated in October, 2017. The due date for the project summary report was extended to November 30<sup>th</sup>, 2018.

- Melanie Lefler notes that she came across a new link on the website for a document that doesn't exist; referred to changes in criteria documents for selection to teams and travel funding policy that wasn't present before.
- For the website PSO Project grant, Emily Nickerson is to submit the summary report for the end of the month.

#### 4. Online Membership and Fees

- Melanie Lefler notes that the ANS account has 20 free transactions per month (anything in or out is considered transaction). Currently, Emily Nickerson deposits cheques and cash from Sport Nova Scotia. With the cast management fee for direct deposits, it would work out to be an estimated \$210 per year for online membership payments.
- Noted that ANS doesn't have the capacity to carry out these online payments as of yet. Jason March suggests a pay for service as a potential option for online membership payments.
- Come to consensus that Board need to present these options at the next AGM and disperse a pay of service; until then, continue with paper and cheque/cash membership registration.
- Ken Saulnier makes motion for ANS to continue manual membership registration until online payment option is taken to AGM for discussion.

First: Melanie Lefler

Second: Gary Oickle

#### 5. Membership Form

- Melanie Lefler suggests potential changes to the current club and individual membership forms. Include signature line and date on the bottom of the forms.
- Addition of checkboxes so members can determine if they have been a member of ANS in the past.
- Another suggestion to put "Under age 21" for youth members.
- Suggestion for tick boxes on form for interest in volunteering, mentorship, coaching and program opportunities within ANS.
- Consensus that as long as changes fit on the form, there is no issue adding this.
  - o Emily Nickerson can keep a spreadsheet of individuals who have ticked these boxes.
- Gary Oickle makes motion to update membership forms with recommended changes and present it to clubs for approval by the first week of December.

First: Paul Stinson

Second: Ken Saulnier

#### 6. Meeting Chairs

- Emily Nickerson mentions that with both the President and VP of High Performance roles vacant, it has been suggested that board members alternate chairing the meetings. Discussion around having more diversity on the board and search for the new President.

- Sport Nova Scotia can assist moving forward to create Job Descriptions for board members to aid filling board vacancies.
  - o Want to make sure board members have specific qualifications and people interested know what to expect from their potential role.
  - o Need to follow correct procedure for hiring certain positions; especially presidential position.
- Board is in agreement to have Melanie Lefler chair meetings until further notice.

7. NASP Scholarships

- NASP was able to give scholarships to athletes at the 2018 NASP Provincials. These scholarship funds are only payable if the athlete attends College/University.
- The donations that Don Lohnes was able to fundraise is matcher dollar for dollar. Melanie Lefler asks Emily Nickerson if the athletes from NASP could engage in Sport Nova Scotia's SportSweep fundraiser.
- Emily N to check in with Sport Nova Scotia regarding potential fit between NASP athletes and SportSweep ticket fundraiser.

**Next meeting is scheduled for December 18<sup>th</sup> at 8pm.**

Meeting Adjourned at 11:01pm by Melanie Lefler.