



## *Archery Nova Scotia*

*Sport Nova Scotia  
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*www.aans.ca/  
www.sportnovascotia.com/main.htm*

### **ANS Board of Directors Meeting Minutes**

November 12th, 2018 | 9pm

Conference Call

**Attendance:** Sherri Robicheau, Paul Stinson, Paul Robicheau, Jason March, Melanie Lefler, Bruce Graves

**Regrets:** None

### **Call to Order: 9:02pm**

#### 1. Approval of Previous Minutes

- Melanie Lefler makes suggestion to reword agenda item number 7 in August 29<sup>th</sup>/2018 minutes.
- Paul Robicheau makes motion to approve previous minutes with edit.  
First: Melanie Lefler  
Second: Paul Stinson

#### 2. Storage Locker Lock Discussion

- Paul Robicheau removed combination lock from storage locker and replaced it with a padlock. Membership information is in this locker and should be under lock and key for membership privacy protection.
- Melanie Lefler mentions that a protocol for access and changes to the locker should be put into place.
- Discussion around NASP paying for half or more of the locker; NASP is using the majority of the locker for their programming.
- Currently, Paul Robicheau, Emily Nickerson, and the front desk at storage facility have a key to the locker; storage locker can be accessed if Emily is notified.
- Board is in agreement that a lock and key is more controllable than a combination lock.
- Melanie Lefler to look into getting a padlock specifically designated for the filing cabinet.

### 3. Don Lohnes Request for NASP Score Card Scanner

- Consensus across board that if NASP is able to cover the costs of the scanner, then they are entitled to purchase it; cannot see ANS paying for this expense.
- Paul Robicheau makes motion that if NASP account is able to cover costs of scanner, then the NASP coordinator can purchase the scanner; there will be no funds from ANS to cover costs. Manuals are included in this agreement.
- First: Paul Stinson  
Second: Bruce Graves

### 4. Try-It Event Hosting Policy - Glooscap

- Glooscap did not put in a formal request for the \$100 funding to host their Try-It event due to confusion surrounding the application process.
- It is noted to the board that Glooscap should be able to obtain the \$100 funding support from ANS this time around even though policy was not followed as it was a simple misunderstanding.
- Paul Robicheau motions to award Glooscap the \$100 in financial support from ANS for their Try-It Event.  
First: Bruce Graves  
Second: Paul Stinson

### 5. Financial Summary's for 2017 and 2018

- Melanie Lefler notes that the financial report for 2017 has been revised due to an accounting error within the Quicken software.
- Two cheques were not accounted for, resulting in a deficit of \$1,747 in the closing statement.
- Paul Robicheau motions that the year-end financial reports are to be presented at the AGM.  
First: Paul Stinson  
Second: Jason March

### 6. TAANS Correspondence to Sport Nova Scotia

- It was noted at the TAANS AGM that correspondence from the club has been directed to the former PSO Administrative Coordinator, Ryan Francis, and not the current PSO Admin Coordinator, Emily Nickerson. TAANS has not received responses from Sport Nova Scotia as they have been contacting the wrong individual.
- Emily has reached out to TAANS president Roy MacInnis to confirm new correspondence information to avoid further confusion and miscommunication.

### 7. Canada Games Trials & Appeal Discussion

- Jason March summarizes that the Canada Games selection was set up as two trial events that each consisted of the same format. Athletes were selected for the Canada Games team based on their trial results.
- Two appeals against the athlete selection for the Canada Games team were submitted. Appeals that have been submitted are valid; appellants have the right grounds to appeal this decision as it is based on athletes' not meeting selection criteria.
- After discussion, board is in agreement to uphold these appeals.
- Melanie Lefler and Paul Stinson are both unbiased parties in this appeal process and are to reach out to appellants to acknowledge their appeals have been received and to provide next steps when specified.
- Emily Nickerson and Paul Robicheau to set up a meeting/call with CCH and Sport Nova Scotia for further consultation for next steps.

#### 8. Archery Nova Scotia Website

- Paul Robicheau is working on completing the new website for Archery Nova Scotia. ANS received a PSO Project grant from Sport Nova Scotia in October, 2017 for this project.
- Deadline for this project is the end of November, 2018.
- Melanie Lefler discusses bank charges that could arise from online transactions for membership. Currently, the ANS bank account has 20 free transactions per month; however any transaction made afterwards costs \$1.25.

#### 9. Paul Robicheau Stepping Down

- Paul Robicheau states that he will be stepping down as President of Archery Nova Scotia at the upcoming AGM. Board members acknowledge and thank Paul for his work with the organization.
- The Vice President of 3D and the Vice President of High Performance will also need to be filled at the AGM. Sherri Robicheau and Bruce Graves both note that they will not be reoffering this year.

Meeting Adjourned at 10:44pm by Paul Robicheau.