



Archery Nova Scotia

Sport Nova Scotia
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www.sportnovascotia.com/main.htm

ANS Board of Directors Meeting Minutes

January 24th, 2019 | 8pm

Conference Call

Attendance: Dean Dort, Melanie Lefler, Emily Nickerson, Gary Oickle, Ken Saulnier, Jason March

Regrets: Paul Stinson

Call to order: 8:09pm

1. Approval of Previous Minutes
 - Melanie Lefler makes motion to approve December 18th, 2018 minutes.
First: Gary Oickle
Second: Ken Saulnier

2. ANS representative for Archery Canada & Committees
 - With the President role vacant, ANS is required to assign an individual to be the ANS representative for Archery Canada. Emily Nickerson reviews time commitment and overview of responsibilities expected from this representative.
 - Gary Oickle nominates Jason March. This nomination is withdrawn as Jason March is already on the board of Archery Canada.
 - Jason March nominates a potential candidate for the role. Melanie Lefler offers to take on this role if nobody is officially appointed.
 - Jason March motions to have the ANS Board of Directors approach the potential candidate regarding the position and have Melanie Lefler as the fallback option if said candidate declines.
First: Dean Dort
Second: Gary Oickle

3. Bras d'Or Try-It Event
 - Melanie Lefler voices that Bras d'Or Archers Association submitted a budget for hosting a Try-It event on February 18th, 2019 to receive financial assistance from ANS of \$100 as per the Try-It event program policy.
 - Gary Oickle motions to approve the event.
First: Jason March

Second: Dean Dort

4. Upcoming Deadlines

- Melanie Lefler notes that Emily Nickerson recently uploaded Archery Nova Scotia's membership data to Sport Nova Scotia from the 2018 year.
- February 15th, 2019 is the deadline for ANS to submit their 2019/2020 annual outcomes. Melanie, Emily and Brendon are scheduled to meet to discuss outcomes; Gary Oickle offers to sit in on this meeting.
- Emily Nickerson to loop in Gary Oickle when coordinating meeting time/date.

5. Coaching Courses/Training

- Melanie Lefler notes she has been in touch with Duncan Crawford regarding coaching opportunities and succession planning. Duncan has offered to host a coaching course for ANS the end of March/beginning of April, 2019.
 - o Emily N is to keep a list of members who voice interest in attending the coaching course.
 - o Honorarium for Duncan C; could be funded through a PSO Project.
- Alan Brahmst from Archery Canada has also shown his support with helping ANS certify more coaches.

6. Federation of Anglers and Hunters – Deadlines & Fundraisers

- Melanie L summarizes that members who register with ANS also receive NSFAH membership benefits as ANS is a member of the federation. ANS members receive a NSFAH membership card and insurance information when their ANS membership cards are mailed out.
- ANS members that want to be included in the NSFAH Honda Generator draw are to email Emily N.
- Wayne Sullivan has expressed interest to continue to be the ANS representative for NSFAH.
- NSFAH also provides fundraising ticket books (located at Sport Nova Scotia) if clubs are interested in this fundraising opportunity.

7. Archery Canada Insurance

- Melanie L mentions that Archery Canada has offered to ANS a 2 million dollar directors and officers liability insurance policy (1 million increase from previous policy). The annual fee would increase by \$200.
- Ken Saulnier motions to increase Archery Nova Scotia's directors and officers liability insurance policy to 2 million that was offered by Archery Canada.
First: Gary Oickle
Second: Dean Dort

8. Calendar Year-End Financial Report

- Melanie L mentions that the mandatory insurance fee for the Storage Locker has increased.
- Melanie L notes that she received a quote for the Atlantics medals of \$10.40 per medal for 150 medals purchased and \$8.50 per medal for 300 medals purchased.

Dean D notes that these prices are quite high and there are other potential money-saving options available.

- Dean D will forward information from Dewayne regarding medal vendors.

9. Canada Games Budget

- Melanie L states the Canada Games budget breakdown included hotel and mileage for the CG Coach, mileage for CG manager and shooting shirts.
- Total was \$1,500. All additional expenses are covered for ANS' 3 athletes and 2 staff.

10. Shoot Schedule Additions

- Four additions to the 2019 shoot schedule have been made; Osprey shoot additions (Jan.19th & Feb.16th) and Northumberland shoot addition (Feb.16th). Two shoots were requested for February 16th; Melanie L reached out to both clubs and there were no conflicts with having these clubs host a shoot on the same date.
- Osprey additionally changed their Mar.10th shoot date to Mar.9th.
- Discussion surrounding putting a protocol in place to determine primary shoots and shoot additions.
- Board agrees to have Melanie L and Emily N continue to take shoot requests as they come in.

11. Letter of Intent

- The annual fee for the PSO Administrative Coordinator position has increased to \$5,000 on a 4 year contract.
- Board agrees that they will pay the \$5,000 annual fee to retain the PSO Administrative Coordinator position.
- Melanie Lefler motions to retain PSO Administrative Coordinator position at 25%.

First: Gary Oickle

Second: Ken Saulnier

12. Tier 6 Athlete Carding

- Emily N mentions that ANS has yet to apply for the \$750 Tier 6 Athlete funding for the 2018/2019 year. Board is to have conversation regarding potential athletes to allocate funding to closer to deadline.
- Deadline is March 15th, 2019.

13. Public Relations Committee

- The ANS Facebook page is currently being updated by Emily N; this is typically not something ANS has the PSO Admin doing.
- Emily N to continue updating the page until another individual is assigned this role.

14. New Business

- Gary Oickle asks if ANS has received the financial report from the Host Committee for 2018 Nationals.

- Melanie L to reach out for a status update on the report.
- Ken Saulnier mentions his interest in hosting a judges course on a weekend with no ANS shoots.

Next meeting is scheduled for Thursday, February 21st at 7pm.

Meeting adjourned at 10:20pm by Melanie Lefler.